

DISMANTLING INFORMATION

HELP US OFFER YOU AN IMPECCABLE SERVICE FOR YOUR DISMANTLEMENT!

Out of respect for the visitors on the site, **you're not allowed** to start dismantling your booth **before the official closing time on Thursday, August 31 at 4 p.m.**



SCHEDULE

THURSDAY: 6 to 8 p.m.

For everyone's security, no vehicle will be allowed to enter or leave the site **before 6 p.m.**

FRIDAY: 7 a.m. to 4 p.m.

The forklift trucks will be available from 7 a.m. to 4 p.m.



WAITING ZONE

All vehicles with a trailer or trucks **must** park in the alternative parking on Thursday morning!

ADDRESS: 2141 rang Charlotte, Saint-Simon.



FORKLIFT TRUCKS

If you need help from our forklift trucks for more than 30 minutes, we suggest you **plan to dismantle your booth on Friday.**

We will have 5 operators on-site to help you out. Reservations aren't possible. We will allocate the resources following the order of priority for the dismantlement and arrival from the waiting area.

AFTER SITE CLOSURE FOR VISITORS...

- Please be patient and calm to make everyone's work easier!
- Make use of the time you have to prepare your material so it's ready to be loaded when the site is open to vehicles.
- Put your material on skids to facilitate handling by the forklift trucks (if necessary).



VALUABLES

When you start to dismantle your booth, safely store valuables that can be easily transported (ex.: computers, tablets, etc.). We're not responsible for stolen goods.



WASTE

Please make sure to gather all your material before officially leaving your site. You **must** remove all the plants and mulch from your lot. The lot must be returned to its original condition (i.e., as it was before the event).



CLEAR YOUR SPACE

If you have rented a big top tent, please have it removed by 6 p.m.

All exhibitors must have cleared their lot **at the latest at 4 p.m., on Friday, September 1.**

THANK YOU FOR YOUR TRUST!

If you have any other questions, you can go to the exhibitor service centre located at the entrance of the RBC big top tent.